

The *House Officers' Expenditures Report* for the second quarter of 2018-2019 outlines House Officers' expenditures processed by the House Administration between April 1 and September 30, 2018. These expenditures are subject to the policies of the [Board of Internal Economy](#) that are in effect when the expenses are incurred. The current budgetary allocations and policies are explained in the House Officers and Recognized Parties chapter of the [Members' Allowances and Services Manual](#) available on [ourcommons.ca](#).

House Officers' and National Caucus Research Offices' expenditures are divided into five categories, as follows:

1. **Employees' salaries:** This category includes the salaries of House Officers' employees.
2. **Service contracts:** This category includes the costs for professional, technical and administrative services provided to House Officers.
3. **Travel:** This category includes transportation, per diem and accommodation expenses incurred by House Officers and their employees.
 - The *Detailed Travel Expenditures Report* provides information about House Officers' and employees' travel expenditures processed between April 1 and September 30, 2018.
4. **Hospitality:** This category includes expenses for meals, refreshments and receptions, as well as other expenses related to extending hospitality. It also includes the cost of gifts given as a matter of protocol.
 - The *Detailed Hospitality Expenditures Report* provides information about House Officers' hospitality expenditures processed between April 1 and September 30, 2018.
5. **Office:** This category includes expenses such as computers, equipment, telecommunication services, office supplies and training.

For more information about the *House Officers' Expenditures Report*, please refer to the [Frequently Asked Questions](#). Any further enquiries about this report should be directed to the [Board of Internal Economy spokespersons](#) or to the House Officer in question.

